



# DIGITAL SAFETY AGREEMENT

Students name: \_\_\_\_\_

## *I can manage myself as a responsible digital citizen by:*

- Communicating with others in a respectful way when using digital technologies.
- Only using the internet and technologies for the purpose of learning at school.
- Being sensible and careful when using the internet, technologies and devices at school.
- Using the internet at school with the permission and supervision of my teacher.
- Keeping safe when using the internet at school. I will not give out personal contact information online (e.g. full name, address and telephone number) unless I have the permission of my parent and teacher.
- Keeping my passwords private.
- Acting quickly if I come across something that is inappropriate, makes me feel uncomfortable or I know is wrong. I put the lid down and tell the teacher. I do not show other students.
- I will use the information I find on the internet respectfully and thoughtfully, acknowledging the source where appropriate.



## *I understand that:*

- If I misuse digital equipment or programs my digital privileges may be removed for a period of time.
- If I deliberately damage equipment my family will be partly responsible for the cost of replacing the equipment.
- During school break times I will not be on digital equipment unless I have the permission of a teacher.
- The work I complete on digital devices for school is like work completed in an exercise book and can be seen by all teachers and parents at any time.
- My teacher will monitor my digital footprint and the emails that I send and receive on my school account while I am a student at Newlands School.
- I leave a digital footprint which means my actions online are public.



I understand that this is my digital citizenship agreement. I have discussed these expectations with my parents/caregivers. My parents/caregivers have signed this agreement to indicate we have discussed these expectations together.

## *Parent/Caregiver & Student signatures:*

	Student's signature	Parent/Caregiver's signature
Year 1		
Year 2		
Year 3		
Year 4		
Year 5		
Year 6		