

12 August 2020

Good afternoon Parents & Caregivers

Alert Level 2 operation at Newlands School

You will be aware that the government announced that as at midday today we move to Alert Level 2. For more information you can visit the Covid website: <https://covid19.govt.nz/>

Under Alert level 2 the school is open for all students to attend. The school is following all of the Level 2 safety and hygiene guidelines provided by the Ministry of Health.

Postponement of School Activities: The following school activities and events have been postponed:

- 13 August Chess Tournament
- 14 August Te Kohuri Syndicate Assembly
- Te Kakano PMP programme

School Activities to be confirmed: We are unsure at this stage if the following activities will go ahead and we will update you as soon as we know:

- Saturday netball competitions
- 18 August Te Kohuri Petone Beach Trip
- 18 August Interzone Cross Country

We are returning to the safety protocols that we used last time at this level, the main points are detailed below:

Staying home if you are unwell: If your child is unwell please keep them at home until they are symptom free.

Masks: Masks are not required at schools and early learning services at Alert levels 2 and 3.

Arriving at School: To support everyone keeping safe we encourage parents and caregivers to say goodbye from a safe distance before students enter the school grounds. Staff will be at the four school entry points to welcome students every morning from **8:30am** to assist with this.

Leaving School At the end of the day we encourage parents and caregivers to arrange a meeting point with their child that is not directly outside their classroom. For older children beyond the school gates is even better. Junior students' parents/caregivers please wait at a distance from others and where the teacher can see you to release your child. During Level 2 we ask that students leave the grounds promptly with no playing in our playgrounds.

Visitors entering the school grounds: We ask that parents/caregivers only come into the grounds if absolutely necessary and not to enter any of the classrooms. All visitors to the school (which includes parents and caregivers) need to sign a contact tracing register. There is a register outside the school office and staff on the grounds will also have a register with them.

Access to office We ask that where possible communication with the school office is done via phone or email. We will only be allowing one visitor into the school office at one time to ensure physical distancing is adhered to. There may be at times a wait in order to get into the office, and we appreciate your patience and support with this.

At this stage Alert Level 2 is in place until Friday 14 August at midnight. We will keep you informed of any changes and updates with regards to the operation of the school.

Kind regards
Shirley Porteous
Newlands School